January 30, 2014

Memorandum

To: Doris Flores Brooks, CPA, CGFM
   Public Auditor
   Office of Public Accountability

From: Director, Guam Customs & Quarantine Agency (CQA)

Subject: CQA 2013 Citizen-Centric Report

Hafa Adai. In accordance with Public Law 30-127, I am submitting the 'CQA 2013 Citizen-Centric Report' (attached). Additionally, please be advised that an electronic version (pdf) of the document has been sent to your staff on January 3, 2014. Thank you.

PEDRO A. LEON GUERRERO, JR.
Director, CQA

Cc: CQA Director’s Office
    CQA Chief
    Honorable Speaker, 31st Guam Legislature
    Honorable Senator Frank B. Aguon Jr.
Mission Statement

Customs and Quarantine Agency, Guam (CQA) is the "First Line of Defense" for the island of Guam. CQA enforces hundreds of laws and regulations both local and federal, and is responsible for protecting borders, securing ports of entry and facilitating trade, commerce and travel. The mission of the Agency is to improve trade facilitation and protect the people of Guam.

Strategic Goals

- Streamline CQA Operations in order to effectively, efficiently, and expeditiously process all inbound arriving commodities for the industry of commerce.
- The purchase and acquisition of an automated Customs Management System for all ports of entry through the assistance of U.S. federal grant programs.
- Modernization of the CQA Passenger Inspection fees to better recover the cost of CQA services in today's economy.
- Establishing a Fines, Fees, and Forfeitures Schedule for any import violations.

Operational Structure & Demographics

Airport Operations
Consists of 51 Uniformed CQA Officers / 1 Civilian Support Personnel

Maritime / Air Cargo Operations
Consists of 19 Uniformed CQA Officers / 3 Civilian Support Personnel

Logistics & Support Operations
15 Uniformed CQA Officers / 3 Civilian Support Personnel

Special Enforcement Operations
29 Uniformed CQA Officers / 1 Civilian Support Personnel

Administrative Support Operations
Consists of 9 Civilian Support Personnel

Director's Office
Consists of 6 CQA Uniformed Officers / 2 Civilian Support Personnel
Agriculture goods consisting of meat products are the most common seized items. The dye used to color eggs red, from the Philippines, contains lead. Counterfeit IPR goods are also commonly seized goods. Methamphetamines or "ice" has an estimated street value of $850 a gram on Guam.

**Accomplishments (Airport Operations)**

Part of COA's Airport Operations mission is to perform all customs-related operations necessary, at the Antonio B. Won Pat International Air Terminal, in order to encourage the passage of illicit drugs and contraband, to protect our island's agricultural interests from the introduction of injurious pests and diseases; to protect our island's economic interests by facilitating legitimate trade and to enforce all applicable local and federal laws.

During Fiscal Year 2013, the COA Airport Operations reported the following:

- 540 Agricultural seizures estimated at 1,904 pounds.
- 10 Intellectual Property Rights (Trademark/Copyright) seizures totaling 70 pieces seized.
- 22 Public Health related seizures.
- 14 U.S. Fish & Wildlife seizures.
- 20 Department of Revenue and Taxation seizures.
- Narcotic interceptions resulting a total of 1,235 grams of methamphetamines with an estimated street value of $802,750.00.

**Accomplishments (Maritime / Air Cargo Operations)**

COA's Maritime / Air Cargo Operation's mission is to perform all customs-related operations necessary, at the Jose D. Leon Guerrero Commercial Port, the Guam Integrated Air Cargo Facility, and the coastal waters of Guam.

During Fiscal Year 2013, the COA Maritime / Air Cargo Operations reported the following:

- 197 Agricultural seizures estimated at 13,077 pounds.
- 25 Intellectual Property Rights (Trademark/Copyright) seizures totaling 9,083 pieces seized.
- 11 Public Health related seizures totaling 3,890 pieces.
- 16 U.S. Fish & Wildlife seizures totaling 5,412 pieces seized.
- 8 Department of Revenue and Taxation seizures totaling 8,644 items. (Alcohol and tobacco products).
- 2 EPA seizures totaling 320 items.
- 1 Guam Product Seal seizure totaling 66,000 pieces.

**Accomplishments (Special Enforcement Operations)**

The mission of COA's Special Enforcement Operations is to conduct complex criminal investigations and to perform border enforcement operations in order to facilitate the detection, the deterrence, the disruption, and the eventual arrest of all persons and/or organizations involved in the smuggling, importation, and distribution of illicit contraband into Guam. The Special Enforcement Operations is composed of the Contraband Enforcement Team, Detector Dog Unit, Agriculture Security Task Force, and Task Forces assisting federal government entities such as the U.S. Drug Enforcement Administration, U.S. Alcohol, Tobacco, Firearms, and Explosives, and the Homeland Security Investigations under U.S. Immigrations and Customs Enforcement, and U.S. Postal Inspection Task Force.

During Fiscal Year 2013, the COA Special Enforcement Operations resulted with the following:

- Seizures totaling 17,768 grams of methamphetamines with an estimated street value of $15,102,600.00.
- Seizures totaling 1,739 grams of marijuana with an estimated street value of $34,780.00.
**Finances**

The Customs and Quarantine Agency, Guam, (CQA) generates its revenues through the collection of fees. These fees are intended to recover the costs of services for customs operations mandated by local and federal laws.

The CQA Passenger Inspection Fee applies to air passengers arriving at the Antonio B. Won Pat International Air Terminal. The fee is part of each passenger’s airline ticket collected by the Guam International Airport Authority and deposited into the Government of Guam’s Customs Inspection Fund.

The CQA Cargo Inspection Service Fees applies to all shipments imported into Guam at the Integrated Air Cargo Facility and the Commercial Port. These fees are collected daily and likewise deposited into the Government of Guam’s Customs Inspection Fund.

**Revenue**

<table>
<thead>
<tr>
<th></th>
<th>FY 2011</th>
<th>FY 2012</th>
<th>FY 2013</th>
</tr>
</thead>
<tbody>
<tr>
<td>Interest Income</td>
<td>$188.95</td>
<td>$933.58</td>
<td>$1,671.35</td>
</tr>
<tr>
<td>Passenger Inspection Fee (GIAA)</td>
<td>$8,191,556.95</td>
<td>$7,272,899.42</td>
<td>$8,385,825.36</td>
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<tr>
<td>Passenger Inspection Fee (Port Authority)</td>
<td>$62,980.00</td>
<td>$55,680.00</td>
<td>$51,660.00</td>
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<tr>
<td>Cargo Inspection Fee (GIAA)</td>
<td>$ -</td>
<td>$165,816.31</td>
<td>$416,619.23</td>
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<tr>
<td>Cargo Inspection Fee (Air Cargo)</td>
<td>$98,559.22</td>
<td>$143,444.41</td>
<td>$95,954.05</td>
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<tr>
<td>Cargo Inspection Fee (Port Authority)</td>
<td>$347,480.00</td>
<td>$889,640.24</td>
<td>$587,885.13</td>
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<tr>
<td>Other Payments</td>
<td>$ -</td>
<td>$95.71</td>
<td>$675.27</td>
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<tr>
<td>Fiscal Year Revenue Totals</td>
<td>$8,692,867.12</td>
<td>$8,528,479.62</td>
<td>$9,540,300.39</td>
</tr>
</tbody>
</table>

1. Cargo Inspection Fees of GIAA and Air Cargo for FY 2011 are combined under “Cargo Inspection Fee (Air Cargo)”.
2. Revenues reported for the period of October 2011 through July 2012.

**Expenditures**

<table>
<thead>
<tr>
<th>PERSONNEL SERVICES</th>
<th>FY 2011</th>
<th>FY 2012</th>
<th>FY 2013</th>
</tr>
</thead>
<tbody>
<tr>
<td>Regular</td>
<td>$5,838,141.00</td>
<td>$5,407,894.00</td>
<td>$5,663,382.29</td>
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<tr>
<td>Overtime</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
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<tr>
<td>Benefits</td>
<td>$1,617,360.00</td>
<td>$1,625,966.00</td>
<td>$2,206,303.40</td>
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<tr>
<td>Insurance Benefits (Medical/Dental/Life)</td>
<td>$369,365.00</td>
<td>$307,866.00</td>
<td>$ -</td>
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</tbody>
</table>

1. No Appropriations for FY2013

| Fiscal Year Total Personnel Services Expenditures | $7,822,902.00 | $7,250,976.00 | $7,869,855.69 |

<table>
<thead>
<tr>
<th>OPERATIONS</th>
<th>FY 2011</th>
<th>FY 2012</th>
<th>FY 2013</th>
</tr>
</thead>
<tbody>
<tr>
<td>Travel</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
</tr>
<tr>
<td>Contractual Services</td>
<td>$11,158.00</td>
<td>$80,132.00</td>
<td>$123,733.00</td>
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<tr>
<td>Office Space Rental</td>
<td>$3,238,534.00</td>
<td>$2,819,072.00</td>
<td>$2,769,031.00</td>
</tr>
<tr>
<td>Supplies &amp; Materials</td>
<td>$49,071.00</td>
<td>$58,969.00</td>
<td>$72,050.00</td>
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<tr>
<td>Equipment</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
</tr>
<tr>
<td>Miscellaneous</td>
<td>$254,619.00</td>
<td>$176,817.00</td>
<td>$183,676.00</td>
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<tr>
<td>Utilities</td>
<td>$279,739.00</td>
<td>$187,950.00</td>
<td>$131,180.00</td>
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</tbody>
</table>

| Fiscal Year Total Operations Expenditures | $4,003,077.00 | $3,243,029.00 | $3,323,278.00 |
CQA And Your Community

CQA participates in community outreach programs to help assist individuals and entities as part of its community involvement efforts. For FY 2013, CQA was involved in the following:

- CQA participated in the 2013 Annual Relay for Life Event, which was held at the George Washington High School field.

- In July, 2013, CQA adopted the Agana Heights Elementary School and cooperated with other Government of Guam personnel in the repair, repointing, water blasting, and preparation of classrooms in anticipation of the starting school year and the return of students.

- CQA participated in the 2013 Annual Law Week sponsored by the Judiciary of Guam. Officers from the CQA Drug Detectors Dog Unit conducted an exhibition and demonstration utilizing Narcotic Detector Dogs and Agriculture Detector Dogs during the week.

- The CQA Drug Detector Dog Unit participated in numerous community outreach programs which involve demonstrations conducted at Guam public schools as an educational effort to promote an anti-drug awareness with students at all grade levels throughout the island.

- CQA participated in the 2013 Red Ribbon Week.

- CQA participated in the National Crimes Victims Week.

Other CQA Accomplishments

- In March of 2013, CQA relocated it’s Headquarters to office facilities located at the PacAir Integrated Air Cargo Facility’s mezzanine level, located on 770 East Sunset Boulevard, Tiy an, Guam 96913.

- Successful implementation of the modernized CQA Passenger Inspection Fees to better recover the cost of CQA services in today’s economy.

- Hiring of twenty (20) new CQA Trainees to undergo Officer Training in the 10th Cycle CQA Training Academy.

- CQA now serves the island as the enforcement part of the recently formed Guam Product Seal Task Force. The enforcement is focused on locally sold items bearing the Guam name.

- Clothing Allowance for CQA Personnel.

- Purchasing of 3 new Kia Rio vehicles to replace current vehicles.

- Purchasing of new firearms.

- Purchasing of ammunition.