



OFFICE OF THE PUBLIC AUDITOR

October 1, 2008

Honorable Judith T. Won Pat, Ed.D  
Speaker  
29<sup>th</sup> Guam Legislature  
155 Hesler Place  
Hagatna, Guam 96910

Hafa Adai Speaker Won Pat,

Pursuant to Chapter VI Section 3. (a) of Public Law 29-19 relative to reporting Staffing Patterns of government instrumentalities, the Office of the Public Auditor and Procurement Appeals submits its fourth quarter report for the period July 1, 2008 through September 30, 2008. A compact disc (CD) of this report is attached to meet the electronic format reporting requirement, and this report will be posted on our website at [www.guamopa.org](http://www.guamopa.org) upon receipt acknowledgement by your office.

Should your staff have any questions or require additional information, please contact Anne Camacho at 475-0390 ext. 201 or via email at [acamacho@guamopa.org](mailto:acamacho@guamopa.org).

Senseramente,

Doris Flores Brooks, CPA, CGFM  
Public Auditor

Enclosures

Receipt Acknowledgement:

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Signature                      Date

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Print Name

**Office of the Public Auditor and Procurement Appeals**  
**Fiscal Year 2008**  
**July 1, 2008 to September 30, 2008**  
**Staffing Pattern Summary Report**

	<u>OPA</u>	<u>PA</u>	<u>Total</u>
<b>Staff Count as of April 1, 2008:</b>			
Full-time	10	1	11
Part-time	1	0	1
Leave Without Pay	0	0	0
<b>Total:</b>	<b>11</b>	<b>1</b>	<b>12</b>
<b>Additions/New Hires:</b>			
Full-time	0	0	0
Part-time	0	0	0
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Subtractions:</b>			
Retirement	0	0	0
Resignation	0	0	0
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Staff Count as of September 30, 2008:</b>			
<b>OPA</b>			
Full-time	10	0	10
Part-time	1	0	1
<b>Procurement Appeals</b>			
Full-time	0	1	1
Part-time	0	0	0
<b>Total:</b>	<b>11</b>	<b>0</b>	<b>12</b>

AGENCY: Office of the Public Auditor  
 PROGRAM: Office of the Public Auditor  
 FUND: S100A089959CT001.111.113

Government of Guam  
 OPA  
 FY 2008  
 Staffing Pattern  
 4th Quarter  
 07/01/08 to 09/30/08

[BBMR SP-1]

(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)		(I)	(J)	(K)	(L)	(M)	(N)	(O)	(P)		(Q)	(R)	(S)	
							Date	Amount								Medical (Premium)	Dental (Premium)				
1	Public Auditor	Incumbent	L-11	\$100,000	0	0	0	0	\$100,000	2,407	14,589	0	0	0	0	0	0	0	0	0	0
2	Administrative Officer	Incumbent	L-11	41,172	0	0	0	0	41,172	970	6,364	0	0	0	0	0	0	0	0	0	0
3	Audit Supervisor	Vacant																			
4	Auditor I	Vacant	L-6-00	60,538	0	0	0	0	60,538	1,450	9,735	0	0	0	0	0	0	0	0	0	0
5	Deputy (Assistant) Public Auditor	Vacant																			
6	Auditor I	Vacant																			
7	Auditor III	Incumbent	M-10	43,018	0	0	0	0	43,018	1,034	6,741	0	0	0	0	0	0	0	0	0	0
8	Management Analyst II	Incumbent	L-10	39,780	0	0	0	0	39,780	923	6,048	0	0	0	0	0	0	0	0	0	0
9	Auditor I	Vacant																			
10	Management Analyst I	Vacant	L-10	39,780	0	0	0	0	39,780	923	6,048	0	0	0	0	0	0	0	0	0	0
11	Management Analyst I	Vacant																			
12	Auditor II	Incumbent	L-10	39,780	0	0	0	0	39,780	923	6,048	0	0	0	0	0	0	0	0	0	0
13	Investigator	Vacant																			
14	Management Analyst IV	Incumbent	N-19	63,506	0	0	0	0	63,506	1,536	10,000	0	0	0	0	0	0	0	0	0	0
15	Auditor II	Incumbent	L-10	39,780	0	0	0	0	39,780	923	6,048	0	0	0	0	0	0	0	0	0	0
16	Auditor I	Incumbent	K-09	35,751	0	0	0	0	35,751	802	5,275	0	0	0	0	0	0	0	0	0	0
17	Special Projects Coordinator	Incumbent	Part-time	12,000	0	0	0	0	12,000	288	1,884	0	0	0	0	0	0	0	0	0	0
		Grand Total:		\$515,095	\$0	\$0	\$0	\$0	\$515,095	12,233	\$616,328	\$124,280	\$4,933	\$7,487	\$1,730	\$26,793	\$2,496	\$164,646	\$680,974		

FUNCTIONAL AREA:  
 AGENCY: Office of the Public Auditor  
 PROGRAM: Procurement Appeals  
 FUND: 5100A0899S9CT002.111.113

Government of Guam  
 Procurement Appeals  
 FY 2008  
 Staffing Pattern  
 4th Quarter  
 07/01/08 to 09/30/08

[BBMR SP-1]

Input by Department													Input by Department				Input by Department	
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)	(N)	(O)	(P)	(Q)	(R)	(S)
Position Number	Position Title	Name of Incumbent	Grade/Step	Salary	Overtime	Special*	Increment Date	Inc. Amt.	(E+F+G+I) Subtotal	Retirement (I * 24.07%)	Retire (DD) (\$15.52 * 26%)	Social Security (6.2% * J)	Medicare (1.45% * J)	Life (I)	Medical (Premium)	Dental (Premium)	Total Benefits (K thru Q)	(J + R) TOTAL
1	Hearing Officer	Theresa V. Gannadolo	L-10	39,780	0	0		0	39,780	9,575	\$9,575	0	577	173	1,512	156	11,993	51,773
2	Management Analysts II	Grand Total:		\$39,780	\$0	\$0		\$0	\$39,780	\$9,575	\$9,575	\$0	\$577	\$173	\$1,512	\$156	\$11,999	\$51,773

**From:** Anne Camacho [acamacho@guamopa.org]

**Sent:** Wednesday, October 01, 2008 3:49 PM

**To:** senwonpat@eccomm.com

**Cc:** Lou Perez; Doris Flores Brooks; Yuka Cabrera; Vincent Duenas; acamacho@guamopa.org

**Subject:** Emailing: FY08 4th Qtr Staffing Pattern - OPA and Procurement Appeals

**Attachments:** Cover Ltr.tif; Cover Ltr page 2.tif; OPA Staffing Pattern.tif; Proc Appeals Staffing Pattern.tif

Hafa Adai Speaker Won Pat,

Attached please find the FY08 4th Quarter Staffing Pattern Report for the Office of the Public Auditor and Procurement Appeals. I am delivering the hard copy original with a compact disc (CD) to fulfill all reporting format requirements. This transmittal fulfills the email submission for the 4th. quarter report.

Anne Camacho  
Admin. Officer