

DEPARTMENT OF LAND MANAGEMENT DIPATTAMENTON MINANEHAN TANO'

Suite 733 ITC Building 590 S. Marine Corps Drive
Tamuning, Guam 96913
TEL: 649-5263 / Fax: 649-5383
dlmdir@land.guam.gov

F Y 2 0 1 9 C I T I Z E N – C E N T R I C R E P O R T

MANAGEMENT

Director, Joseph M. Borja
Administrative Services Officer, Virginia Flores
Chief of Cadastre, Paul Santos

Chief Planner, Celine Cruz
Deputy Civil Registrar, Andrew Santos
Land Administrator, Margarita Borja

MISSION:

- * To effectively and efficiently maintain and manage all public lands taking into consideration the social and economic factors.
- * We aim to ensure effective management, regulation and control of land use and developments determined to be in the public's interest and the betterment of its social and economic welfare.

OBJECTIVES and GOALS:

- * To operate with positive and dynamic philosophy of working hard, adhering to Guam's laws, and giving each customer an exceptional experience.
- * To automate and secure Geographic and Land Information System with the Department.
- * Ensure that the Records Division adequately provides for the public demand of Certificate of Title and Abstract Research.
- * To enhance customer service with improved performance standards.
- * Implement and complete programs established by Public Laws affecting the Department.
- * Ensure security of Records and implement automation and digitization of all recorded documents.
- * Provide personnel to other agencies in support of disaster response and relief.
- * Provide resources to update and keep current the recording indices.
- * Provide technological applications of systems that facilitate efficiency.
- * Maintain all geodetic survey points of continuity of all survey maps.

Table of Contents

1	About DLM	3	DLM Revenues and Expenditures
2	DLM Progress	4	DLM Outlook

D L M P R O G R E S S

Director's Office & Administrative Support Unit:

- ◆ Civil Litigation: 2 cases resolved in favor of the Government of Guam
- ◆ Land Registration: 3 resolved in favor of the Government of Guam

Land Planning Division:

- ◆ Applications: Received – 56 / completed - 21
- ◆ Zone certification: 259
- ◆ Zoning compliance: 82
- ◆ Legal non conforming: 56
- ◆ PL zone change: 15
- ◆ LZCR– Legislature: 3
- ◆ Check prints: Incoming - 311 / Outgoing - 210
- ◆ Final prints: Incoming - 304 / Outgoing– 187
- ◆ Business licenses: 4515
- ◆ Permits: 1381
- ◆ 35 agenda items
- ◆ 20 NOAs issued
 - Zone changes: 6
 - Zone variances: 1
 - Final subdivisions: 1
 - Tentative subdivision: 4
 - Extension of time for TS: 1
 - Horizontal property regime: 3
 - Conditional use: 4

Land Survey Division:

- ◆ Data entry of maps into the cadastral GIS: 247
- ◆ Land registration surveys: 2
- ◆ Process and Issue GGN clearances: 260
- ◆ GGN stations destroyed and need upgrade and/or replacement: 47
- ◆ GGN installed: 5
- ◆ Scanning of approved maps: 175
- ◆ Map review: Preliminary - 257 / Final -175
- ◆ Easement stake-outs: 18
- ◆ Re-subdivision surveys: 6
- ◆ Retracement surveys: 19
- ◆ Topographic surveys: 1
- ◆ As-built surveys: 3
- ◆ Land registration surveys: 4
- ◆ Requests for information: 325

Land Records Division:

- ◆ Recorded documents: 13,222
- ◆ Repository of recorded documents: 611,758
- ◆ Scanned documents: 13,187
- ◆ Certificate of titles issued: 250
- ◆ Land title registration: 3

Land Administration Division:

- ◆ Initiated four (4) new land registration cases
- ◆ Transferred 110 Land for the Landless lots to the Chamorro Land Trust Commission
- ◆ Validated legal status of land ownership by agencies

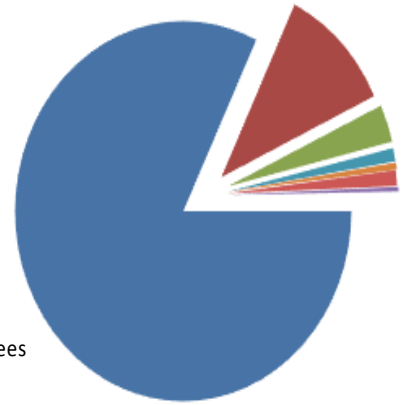
IT Division:

- ◆ Recorded documents entered into the Land Web database: 23,215

DLM REVENUES AND EXPENDITURES

FY2019 REVENUES

Documentary Taxes	78.190%	\$	2,508,329.56	■ Documentary Taxes
Recording Fees	10.376%	\$	332,859.00	■ Recording Fees
Photostat Fees	3.032%	\$	97,269.00	■ Photostat Fees
Survey Map Copy Fees	0.262%	\$	8,417.50	■ Survey Map Copy Fees
C.T. Copies	1.025%	\$	32,885.50	■ C.T. Copies
Rezoning Fees	0.559%	\$	17,920.00	■ Rezoning Fees
Subpoena Fees	0.001%	\$	35.00	■ Subpoena Fees
Commercial Lease (3)	1.179%	\$	37,820.85	■ Commercial Lease (3)
Recording Overage	0.000%	\$	6.99	■ Recording Overage
GLUC* HPR & Other Application Fees	0.315%	\$	10,089.50	■ GLUC HPR & Other Application Fees
LUPRA**	0.066%	\$	2,108.26	■ LUPRA
GGN*** Fees	0.187%	\$	6,000.00	■ (GGN) Fees



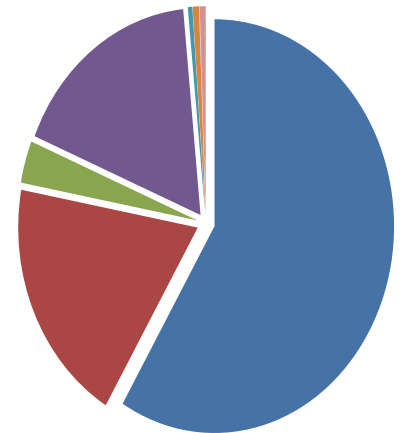
*Guam Land Use Commission

** Land Use Property Research Administration

*** Guam Geodetic Network

FY2019 EXPENDITURES

Salaries	58.561%	\$	1,878,617.68	■ Salaries
Benefits	19.366%	\$	621,268.71	■ Benefits
Contractual	3.297%	\$	105,781.79	■ Contractual
Rental	17.230%	\$	552,749.50	■ Rental
Supplies	0.406%	\$	13,010.21	■ Supplies
Equipment	0.571%	\$	18,312.00	■ Equipment
Miscellaneous	0.026%	\$	850.00	■ Miscellaneous
Telephone	0.542%	\$	17,393.63	■ Telephone



D L M O U T L O O K

2019 was the first year of the separation of the 3 land agencies: Department of Land Management, Chamorro and Trust Commission and the Guam Ancestral Lands Commission. While there are still some coordination in areas such as communications and website access the 3 agencies are separated in their funding sources and core missions.

In February a few days after the beginning of the tenure of the present director a senior productive multi-skilled employee passed away. 6 employees endured the passing of their parents in 2019. 1 employee is out on long-term medical leave burning up all leave. The Deputy Civil Registrar was demoted and was engaged in an adverse action case with the Civil Service Commission that was doomed to fail. The previous director had 4 grievances filed against him. The chief planner retired 2 weeks into the term of the present director.

OTECH had declared that more than half of DLM's computers were outdated and/or security risks.

Revenue fell 8.35% from the previous year.

The separation of the 3 agencies is going extremely well although the Ancestral Lands Commission is still being assisted with temporary office space, they have already obtained permanent office space and should be moving into their new office and vacating DLM workspace soon.

DLM continues to strive to fill vacated position when financially possible. DLM has recruited and hired a new Chief Planner. The Records Division will be augmented with a new record processing secretary to assist in the issuance of certificates of title and a temporary customer service representative to assist the ever increasing numbers of public requests.

WE WANT TO HEAR FROM YOU

Did you find this report informative? Do you think we need more information added? If yes, please contact our office at 649-5263 or email us at dmdir@land.guam.gov.



Office of Public Accountability <admin@guamopa.com>

DLM's FY 2019 Citizen-Centric Report

1 message

Virginia R. Flores <Virginia.Flores@land.guam.gov>

Mon, Apr 26, 2021 at 9:10 AM

To: "bjcruz@opa.com" <bjcruz@opa.com>, "speaker@guamlegislature.org" <speaker@guamlegislature.org>

Cc: "Joseph M. Borja" <Joseph.Borja@land.guam.gov>, Joey Cruz <joey.cruz@cltc.guam.gov>, Teresa Topasna <teresa.topasna@cltc.guam.gov>, Darline Enaligo <Darline.Enaligo@land.guam.gov>, "admin@guamopa.com" <admin@guamopa.com>

Hafa Adai

In accordance with the Citizen-Centric Report Act, please find attached the Department of Land Management's FY2019 Citizen-Centric Report.

Senseramente

 <p>DEPARTMENT OF LAND MANAGEMENT</p>	<p><i>Virginia Reyes Flores</i> Administrative Services Officer</p> <p>Virginia.Flores@land.guam.gov Tel: (671) 649-5263x610 Fax: (671) 649-5383</p> <p>Check Your Property On Guam Land App</p>
-------------------------------------------------------------------------------------------------------------------------------------	----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

**DLM FY2019 Citizen Centric Report.pdf**
572K