

Deloitte & Touche LLP 361 South Marine Corps Drive Tamuning, GU 96913-3911

Tel: (671)646-3884 Fax: (671)649-4932 www.deloitte.com

November 28, 2012

Honorable Eddie Baza Calvo Governor of Guam

Dear Governor Calvo:

We have performed an audit of the financial statements of the Solid Waste Operations Fund and of those funds related to the Government of Guam Limited Obligation (Section 30) Bonds, 2009 Series A (the Funds), as of and for the years ended September 30, 2011 and 2010, in accordance with auditing standards generally accepted in the United States of America ("generally accepted auditing standards") and have issued our report thereon date November 28, 2012.

We have prepared the following comments to assist you in fulfilling your obligation to oversee the financial reporting and disclosure process for which management of the Funds is responsible.

# OUR RESPONSIBILITY UNDER GENERALLY ACCEPTED AUDITING STANDARDS AND GENERALLY ACCEPTED GOVERNMENT AUDITING STANDARDS

Our responsibility under generally accepted auditing standards and standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, have been described in our engagement letter dated June 26, 2012. As described in that letter, the objective of a financial statement audit conducted in accordance with the aforementioned standards is:

- To express an opinion on the fairness of the Funds' basic financial statements and the accompanying supplementary information, and to disclaim an opinion on the required supplementary information for the years ended September 30, 2011 and 2010 in conformity with accounting principles generally accepted in the United States of America ("generally accepted accounting principles"), in all material respects;
- To express an opinion on whether the supplementary information that accompanies the basic financial statements is presented fairly, in all material respects, in relation to the basic financial statements taken as a whole; and
- To report on the Funds' internal control over financial reporting and on their compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters for the years ended September 30, 2011 and 2010 based on an audit of financial statements performed in accordance with the standards applicable to financial audits contained in *Government Auditing Standards*.

Our responsibilities under generally accepted auditing standards include forming and expressing an opinion about whether the financial statements that have been prepared with the oversight of management and the Office of the Governor are presented fairly, in all material respects, in conformity with generally accepted accounting principles. The audit of the financial statements does not relieve management or the Office of the Governor of their responsibilities.

Page 2

We considered the Funds' internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Funds' internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Funds' internal control over financial reporting. Our consideration of internal control over financial reporting would not necessarily identify all deficiencies in internal control over financial reporting that might be significant deficiencies or material weaknesses.

# **ACCOUNTING ESTIMATES**

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's current judgments. Those judgments are normally based on knowledge and experience about past and current events and on assumptions about future events. Significant accounting estimates reflected in the Funds' 2011 and 2010 financial statements include management's estimate of the allowance for uncollectible accounts, which is determined based upon past collection experience. During the years ended September 30, 2011 and 2010, we are not aware of any significant changes in accounting estimates or in management's judgments relating to such estimates.

## **UNCORRECTED MISSTATEMENTS**

Our audit of the financial statements was designed to obtain reasonable, rather than absolute, assurance about whether the financial statements are free of material misstatement, whether caused by error or fraud. We have attached to this letter, as Appendix A to Attachment II, a summary of uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented that were determined by management to be immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

#### **AUDIT ADJUSTMENTS**

As the result of our audit work, we identified matters that resulted in audit adjustments that we believe either individually or in the aggregate with others have had a significant effect on the Funds' financial reporting process. Such adjustments, listed in Attachment I, have been recorded in the accounting records and are reflected in the financial statements.

## SIGNIFICANT ACCOUNTING POLICIES

The Funds' significant accounting policies are set forth in Note 1 to the Funds' 2011 and 2010 financial statements. During the years ended September 30, 2011 and 2010, there were no significant changes in previously adopted accounting policies or their application.

## CRITICAL ACCOUNTING POLICIES AND PRACTICES

Critical accounting policies are those that are both most important to the portrayal of the Funds' financial condition and results and require management's most difficult, subjective, or complex judgments, often as a result of the need to make estimates about the effect of matters that are inherently uncertain.

We had no oral discussions with management regarding critical accounting policies and practices related to the years ended September 30, 2011 and 2010.

Page 3

#### ALTERNATIVE ACCOUNTING TREATMENTS

We had no discussions with management regarding alternative accounting treatments within generally accepted accounting principles for policies and practices related to material items, including recognition, measurement, and disclosure considerations related to the accounting for specific transactions as well as general accounting policies, related to the years ended September 30, 2011 and 2010.

## DISAGREEMENTS WITH MANAGEMENT

We have not had any disagreements with management related to matters that are material to the Funds' 2011 and 2010 financial statements.

## CONSULTATION WITH OTHER ACCOUNTANTS

We are not aware of any consultations that management may have had with other accountants about auditing and accounting matters during 2011 and 2010.

# MAJOR ISSUES DISCUSSED WITH MANAGEMENT PRIOR TO OUR INITIAL ENGAGEMENT OR RETENTION

Throughout the year, routine discussions regarding the application of accounting principles or auditing standards were held with management in connection with transactions that have occurred, transactions that are contemplated, or reassessment of current circumstances. In our judgment, such discussions were not held in connection with our retention as auditors.

# SIGNIFICANT DIFFICULTIES ENCOUNTERED IN PERFORMING THE AUDIT

In our judgment, we received the full cooperation of the Funds' management and staff and had unrestricted access to the Funds' senior management in the performance of our audit.

# **MANAGEMENT'S REPRESENTATIONS**

We have made specific inquiries of the Funds' management about the representations embodied in the financial statements. Additionally, we have requested that management provide to us the written representations the Funds are required to provide to its independent auditors under generally accepted auditing standards. We have attached to this letter, as Attachment II, a copy of the representation letter we obtained from management.

## **CONTROL-RELATED MATTERS**

We have issued a separate report to you, also dated November 28, 2012, containing information regarding our consideration of the Funds' internal control over financial reporting and our tests of their compliance with certain provisions of law, regulations, contracts and grant agreements.

This report is intended solely for the information and use of management, the Office of the Governor and the Office of Public Accountability of Guam and is not intended to be and should not be used by anyone other than these specified parties.

Very truly yours,

Solid Waste Operations Fund Proposed Audit Adjustments September 30, 2010

#	Name	Deblt	Credit
FUND 254 -	CAPITAL PROJECTS FUND		
	1 AJE To adjust prepaid expense balance		
125441110	UNAPPROPRIATED SURPLUS	924,792.88	
1254DT2	PREPAYMENT		924,792.88
		924,792.88	924,792.88
	To adjust prepaid expense balance.		
FUND 416/41	7 - OPERATIONS FUND		
	1 AJE To adjust allowance		
141612109	ALLOWANCE FOR BAD DEBTS - TFS		1.342.641.46
DTT1	Revenues	1,342,641.46	,
		1,342,641.46	1,342,641.46
	To adjust allowance for bad debts and revenues.		

We have reviewed the adjustments above and agree that they be recorded in the general ledger as of and for the year ended September 30, 2010. The above are not the results of fraud or illegal acts.

Kathrine Kakigl

Finance Manager



#### Government of Guam

(Gubetnomention Guahan)

#### Department of Administration

(Dipattamenton Atmenestration)
Post Office Box 884 Hagatña, Guam 96932
Tel: (671) 475-1101/1250 \* Fax: (671) 477-6788



November 28, 2012

Deloitte & Touche LLP 361 South Marine Corps Drive Tamuning GU, 96913

We are providing this letter in connection with your audits of the balance sheets of the Government of Guam Solid Waste Operations Fund and of those funds related to the Government of Guam Limited Obligation (Section 30) Bonds, 2009 Series A (the Funds), as of September 30, 2011 and 2010, and the related statements of revenues, expenditures, and changes in fund balances for the years ended September 30, 2011 and 2010, which collectively comprise the Funds' basic financial statements for the purpose of expressing an opinion as to whether the basic financial statements present fairly, in all material respects, the financial position, results of operations or changes in fund balances, and cash flows of the Funds' in conformity with accounting principles generally accepted in the United States of America (GAAP).

We confirm that we are responsible for the following:

- a. The fair presentation in the basic financial statements of financial position of the balance sheet and the related statement of revenues, expenditures, and changes in fund balances, in conformity with GAAP.
- b. The fair presentation of the additional information accompanying the basic financial statements that is presented for the purpose of additional analysis of the basic financial statements.
- c. The design and implementation of programs and controls to prevent and detect fraud, including fraud related to federal awards.
- d. Establishing and maintaining effective internal control over financial reporting.
- e. The review and approval of the financial statements and related notes and acknowledge your role in the preparation of this information. Specifically, we acknowledge that your role in the preparation of the financial statements was a matter of convenience rather than one of necessity. We have reviewed the financial statement preparation assistance provided by you and acknowledge that the financial statements are prepared in accordance with GAAP. Our review was based on the use of the financial statement disclosure checklist for a general-purpose government obtained from the Government Finance Officers Association.

Certain representations in this letter are described as being limited to matters that are material. Items are considered material, regardless of size, if they involve an omission or misstatement of accounting information that, in light of surrounding circumstances, makes it probable that the judgment of a reasonable person relying on the information would be changed or influenced by the omission or misstatement.

We confirm, to the best of our knowledge and belief, the following representations made to you during your audits.

- 1. The basic financial statements referred to above are fairly presented in conformity with GAAP. In addition:
  - a. The financial statements present only the Solid Waste Operations Fund and of those funds related to the Government of Guam Limited Obligation (Section 30) Bonds, 2009 Series A. They are not intended to present the financial position and results of operations of the Government of Guam in conformity with GAAP.
  - b. The financial statements properly classify all funds and activities.
  - c. Deposits and investment securities are properly classified in the category of custodial credit risk.
  - d. Interfund, internal, and intra-government activity and balances have been appropriately classified and reported.
  - e. Required supplementary information is measured and presented within prescribed guidelines.
  - f. Applicable laws and regulations are followed in adopting, approving and amending budgets.
- 2. Management has provided to you all relevant information and access as agreed in the terms of the audit engagement letter, including:
  - a. Public Laws as enacted by the Guam Legislature.
  - b. Financial records and related data for all financial transactions of the Solid Waste Operations Fund and of those funds related to the Government of Guam Limited Obligation (Section 30) Bonds, 2009 Series A and for all funds administered by the Government of Guam relating to the Solid Waste Operations Fund and of those funds related to the Government of Guam Limited Obligation (Section 30) Bonds, 2009 Series A. The records, books, and accounts, as provided to you, record the financial and fiscal operations of the Solid Waste Operations Fund and of those funds related to the Government of Guam Limited Obligation (Section 30) Bonds, 2009 Series A and provide the audit trail to be used in a review of accountability. Information presented in financial reports is supported by the books and records from which the financial statements have been prepared except as described in your Independent Auditors' Report on Internal Control Over Financial Reporting.
  - c. Contracts and grant agreements (including amendments, if any) and any other correspondence that has taken place with federal agencies.

# 3. There has been no:

- a. Action taken by the Government of Guam or management of the Funds' that contravenes the provisions of federal laws and local laws and regulations, or of contracts and grants applicable to the Solid Waste Operations Fund and of those funds related to the Government of Guam Limited (Section 30) Bonds, 2009 Series A except as described in your Independent Auditors' Report on Internal Control Over Financial Reporting.
- b. Communication from other regulatory agencies concerning noncompliance with or deficiencies in financial reporting practices or other matters that could have a material effect on the financial statements of the Solid Waste Operations Fund and of those funds related to the Government of Guam Limited Obligation (Section 30) Bonds, 2009 Series A.
- 4. We believe the effects of any uncorrected financial statement misstatements aggregated by you during the current audit engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole. A summary of such uncorrected misstatements has been attached as Appendix A.
- 5. The Government of Guam has not performed a risk assessment, including the assessment of the risk that the financial statements of the Solid Waste Operations Fund and of those funds related to the Government of Guam Limited Obligation (Section 30) Bonds, 2009 Series A may be materially misstated as a result of fraud. However, management has made available to you their understanding about the risks of fraud in the Government of Guam and do not believe that the financial statements of the Solid Waste Operations Fund and of those funds related to the Government of Guam Limited Obligation (Section 30) Bonds, 2009 Series A are materially misstated as a result of fraud.
- 6. We have no knowledge of any fraud or suspected fraud affecting the Government of Guam involving:
  - a. Management.
  - b. Employees who have significant roles in internal control over financial reporting.
  - c. Others if the fraud could have a material effect on the financial statements of the Solid Waste Operations Fund and of those funds related to the Government of Guam Limited Obligation (Section 30) Bonds, 2009 Series A.
- 7. We have no knowledge of any allegations of fraud or suspected fraud affecting the Funds' received in communications from employees, former employees, analysts, regulators, or others.
- 8. Except as disclosed in note 7 to the financial statements, there are no unasserted claims or assessments that legal counsel has advised us are probable of assertion and must be disclosed in accordance with Financial Accounting Standards Board (FASB) Accounting Standards Codification (ASC) 450, Contingencies.

- 9. Significant assumptions used by us in making accounting estimates are reasonable.
- 10. Management has identified and disclosed to you all laws and regulations that have a direct and material effect on the determination of financial statement amounts.
- 11. We are responsible for the fair presentation of the additional information accompanying the basic financial statements of the Solid Waste Operations Fund and of those funds related to the Government of Guam Limited Obligation (Section 30) Bonds, 2009 Series A that is presented for the purpose of additional analysis of the basic financial statements.

Except where otherwise stated below, matters less than \$156,000 collectively are not considered to be exceptions that require disclosure for the purpose of the following representations. This amount is not necessarily indicative of amounts that would require adjustment to or disclosure in the financial statements of the Solid Waste Operations Fund and of those funds related to the Government of Guam Limited Obligation (Section 30) Bonds, 2009 Series A.

- 12. Except as listed in Appendix A, there are no transactions that have not been properly recorded in the accounting records underlying the financial statements.
- 13. Management of the Funds' has no plans or intentions that may affect the carrying value or classification of assets and liabilities.
- 14. The following, to the extent applicable, have been appropriately identified, properly recorded, and disclosed in the financial statements:
  - a. Related-party transactions and associated amounts receivable or payable, including sales, purchases, loans, transfers, leasing arrangements, and guarantees (written or oral).
  - b. Guarantees, whether written or oral, under which management of the Funds' is contingently liable.
- 15. In preparing the financial statements in conformity with GAAP, management uses estimates. All estimates have been disclosed in the financial statements for which known information available prior to the issuance of the financial statements indicates that both of the following criteria are met:
  - a. It is at least reasonably possible that the estimate of the effect on the financial statements of a condition, situation, or set of circumstances that existed at the date of the financial statements will change in the near term due to one or more future confirming events.
  - b. The effect of the change would be material to the financial statements.
- 16. Risks associated with concentrations, based on information known to management, that meet all of the following criteria have been disclosed in the financial statements:
  - a. The concentration exists at the date of the financial statements.

- b. The concentration makes the enterprise vulnerable to the risk of a near-term severe impact.
- c. It is at least reasonably possible that the events that could cause the severe impact will occur in the near term.

# 17. There are no:

- a. Violations or possible violations of laws or regulations whose effects should be considered for disclosure in the financial statements or as a basis for recording a loss contingency.
- b. Other liabilities or gain or loss contingencies that are required to be accrued or disclosed by FASB ASC 450, *Contingencies*, except as disclosed in note 7 to the financial statements.
- 18. The Government of Guam has satisfactory title to all owned assets, and there are no liens or encumbrances on such assets nor has any asset been pledged as collateral except as disclosed in note 5 to the financial statements.
- 19. The Government of Guam has complied with all aspects of contractual agreements that may have an effect on the financial statements of the Solid Waste Operations Fund and of those funds related to the Government of Guam Limited Obligation (Section 30) Bonds, 2009 Series A in the event of noncompliance.
- 20. No department or agency of the Government of Guam has reported a material instance of noncompliance to us.
- 21. Except as disclosed in note 9 to the financial statements, no events have occurred after September 30, 2011 but before November 28, 2012, the date the financial statements were available to be issued that require consideration as adjustments to or disclosures in the financial statements.
- 22. Regarding required supplementary information:
  - a. We confirm that we are responsible for the required supplementary information.
  - b. The required supplementary information is measured and presented in accordance with GASB Codification of Government Accounting and Financial Reporting Standards Section 2200, *Comprehensive Annual Financial Report*.
  - c. The methods of measurement and presentation of the supplementary information have not changed from those used in the prior period.

# 23. Regarding supplementary information:

a. We are responsible for the fair presentation of the supplementary information in accordance with GASB Codification of Government Accounting and Financial Reporting Standards Section 2200, Comprehensive Annual Financial Report.

- b. We believe the supplementary information, including its form and content, is fairly presented in accordance with GASB Codification of Government Accounting and Financial Reporting Standards Section 2200, Comprehensive Annual Financial Report.
- c. The methods of measurement and presentation of the supplementary information have not changed from those used in the prior period.
- 24. Management has disclosed whether, subsequent to September 30, 2011, any changes in internal control or other factors that might significantly affect internal control, including any corrective action taken by management with regard to significant deficiencies and material weaknesses have occurred.
- 25. With regard to the fair value measurements and disclosures of certain assets, liabilities, and specific components of equity, such as investments, we believe that:
  - a. The measurement methods, including the related assumptions, used in determining fair value were appropriate and were consistently applied.
  - b. The completeness and adequacy of the disclosures related to the fair values are in conformity with accounting principles generally accepted in the United States of America.
  - c. No events have occurred subsequent to September 30, 2011 and before November 28, 2012, that requires adjustment to the fair value measurements and disclosures included in the financial statements.
- 26. During fiscal year 2011, the Government of Guam implemented GASB Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions, implementation of which did not have a material effect on the financial statements of the Solid Waste Operations Fund and of those funds related to the Government of Guam Limited Obligation (Section 30) Bonds, 2009 Series A.
- 27. Management of the Funds' believes that it is in compliance with all significant limitations and restrictions of Limited Obligation (Section 30) Bonds, 2009 Series A, bond covenants as of September 30, 2011.
- 28. We have appropriately identified and properly recorded and disclosed in the financial statements, where applicable, all interfund transactions, including repayment terms.
- 29. Receivables recorded in the financial statements represent valid claims against debtors for sales or other charges arising on or before the balance-sheet date and have been appropriately reduced to their estimated net realizable value.

BENITA A. MANGLOÑA

Director

KATHRINE B. KAKIGI Financial Manager

# ATTACHMENT II, CONTINUED

Appendix A

Solid Waste Operations Fund Summary of Uncorrected Misstatements September 30, 2010

	STATEMENT OF CONDITION			
Known and Likely Misstatements	Assets Dr (Cr)	Liabilities Dr (Cr)	Fund Balanco Net Assets Beg of Year Dr (Cr)	Income Statement Dr (Cr)
<ol> <li>To adjust prepayments.</li> <li>To adjust 2010 expenditures relating to 2009.</li> <li>To adjust receivables to agree to confirmation and/or</li> </ol>	(53,409)		557,406	53,409 (557,406)
customer history report. 4. To adjust bad debt expense. 5. To adjust likely misstatement on encumbrances.	(200,834) (136,834)		·	200,834 136,834
Total Known and Likely Misstatements	(391,077)		557,406	(166,329)

We have reviewed the uncorrected misstatements above as of September 30, 2010. The uncorrected misstatements are not material to the current fiscal year financial statements. Further, the above are not the results of fraud or illogal acts.

Kathrine Kakigi

Finance Manager

# ATTACHMENT II, CONTINUED Appendix A, Continued

Solid Waste Operations Fund Summary of Uncorrected Misstatements September 30, 2011

	STATEMENT OF CONDITION			
Known and Likely Misstatements	Assets Dr (Cr)	Liabilities Dr (Cr)	Fund Balance Net Assets Beg of Year Dr (Cr)	Income Statement Dr (Cr)
To take up payable to a vendor.     To correct current year expenditures for correction of		(70,237)	99,528	(29,291)
prior year expenditures			(62,646)	62,646
To adjust allowance for doubtful accounts	(95,538)			95,538
To adjust unreconciled differences in receivables	(150,640)			150,640
5. To adjust bad debts	(215,650)			215,650
6. To adjust extropolated misstatement in encumbrances			34	
Total Known and Likely Misstatements	(461,828)	(70,237)	36,882	495,183

We have reviewed the uncorrected misstatements above as of September 30, 2011. The uncorrected misstatements are not material to the current fiscal year financial statements. Further, the above are not the results of fraud or illegal acts.

Kathrine Kakigi Finance Manager